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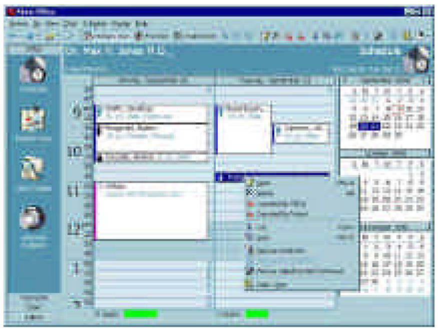
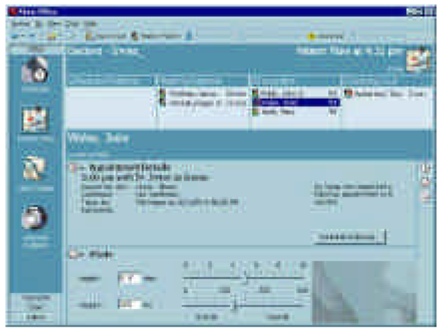
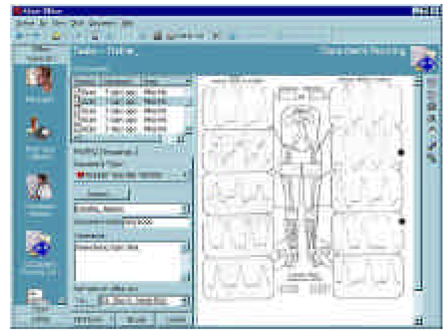
Selected Workflow Functions


Scheduling


Patient Flow


Document Routing

- Scheduling: Schedule patients and resources, and share information with staff and doctors.
- Patient Flow: Provides a bird's-eye view of the flow of patients within the office from scheduling to checkout, via waiting room and exam room management. Collect information along the way.
- Messaging: Check and respond to patient and staff messages immediately or when convenient. All patient-related messages are stored in patient charts for later retrieval, promoting accountability.
- Document Routing: Place charts and lab information in appropriate patient files instantly.
- Pharmacy Refill: Communicate directly with pharmacies. This feature facilitates the refill process by automating requests/approvals.
- Integrated Faxing and Scanning: Accept any incoming fax or scan directly into the system. Generate new faxes and printouts at the click of a mouse.
- Document Sign-off: Allows doctors to review and approve documents with an electronic signature without having to pull charts.
- Report Generator: Schedule the creation and distribution of graphical reports either by calendar or billing cycle.
- Report Viewer: Review reports in the office or have them e-mailed to you as a PDF attachment.
- Secure E-mail: System supports 128-bit security encryption and compression of data for privacy and security compliant with HIPAA guidelines.
- Physician Web Site: Alteer provides Web hosting services, including healthcare information.
- Patient Web Site: Patients can communicate with doctors via the Internet.

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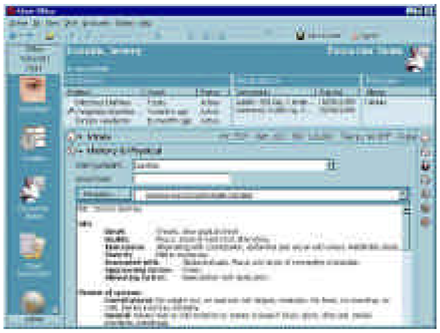
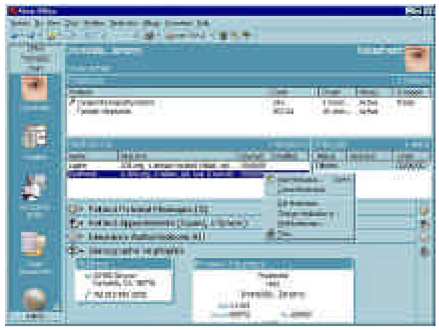
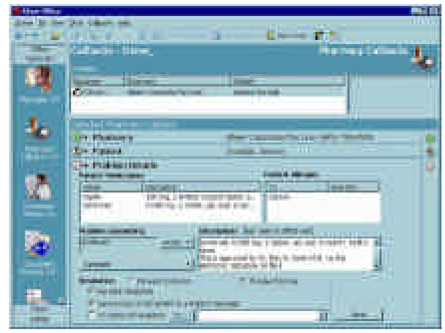
Selected Clinical Functions



Patient Encounter



Patient Facesheet



Pharmacy Refill

- ICD9 & CPT Codes: System is preloaded with annually updated ICD9 and CPT code tables. Retrieval and use of ICD9 and CPT codes are facilitated during charge entry and electronic encounter processes.
- Complete Patient Demographics
- Patient Facesheet: Contains Problems, Medications and Allergies. Contains complete history of patient communications, appointments, pharmacy refills, insurance authorizations.
- Drug Database: Comprehensive medication database includes drug-drug and drug-allergy interactions.
- Insurance Information: Review insurance and co-pay. Old insurance remains on file if claims have not yet been closed.
- Physical Documentation: Review lab charts from anywhere.
- Alert Messages: Alerts front office of potential risks or problems with specific patients, i.e., account in collection, “med seeker,” non-compliance with doctor’s orders.
- Flexible Patient Encounter Documentation: Patient encounters can be scanned in the system or entered electronically. If entered electronically, problems, medications and allergies are automatically presented.

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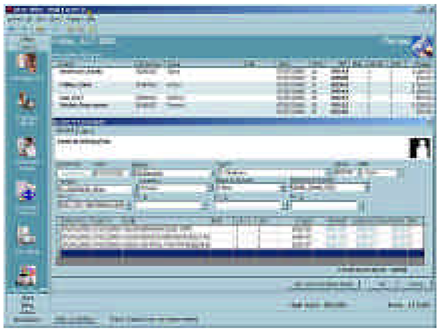
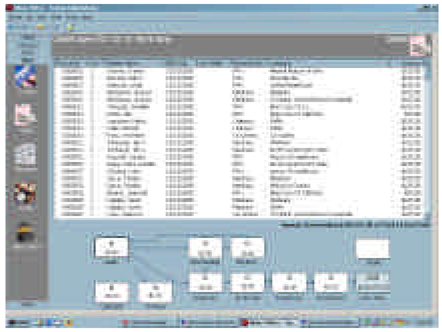
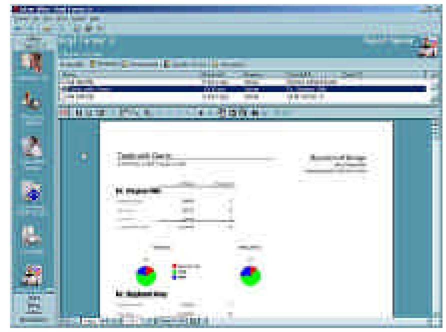
Selected Financial Functions


Charge Capture


Billing Status


Report Viewing

- Charge Capture: Provides co-pay posting, line item posting and previous patient encounter data.
- Real-time Charge Entry: Identifies allocation of financial responsibility at office visit so that patient portion can be collected prior to leaving.
- Accounts Receivable: Provides comprehensive claims management to facilitate work on Accounts Receivable. Receive feedback and status from preparation to payment.
- Contract Management: Allows tracking of IPA payment efficiency and contract value assessment.
- Carve Out Management
- Medicare Contract Management
- RVU w/Conversion Factor: Supports latest RVU and RVS fee scheduling.
- Multiple Fee Schedules: Can be set up according to specifics for multiple doctors and/or locations.
- Electronic Billing: Sends claims to appropriate insurance carriers via electronic connection.
- Fee Schedule: Medicare is preloaded in the system.
- Reporting: Use templates or generate customized reports by calendar (day, month, time) or events related to the billing cycle (close of day, etc.)
- Account Summary View: View any patient account from charge entry to payments processing and adjustments.

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